

I hereby give notice of an Ordinary meeting of the

Meeting:	Harding Park and Pou Tu Te Rangī Joint Management Committee
Date:	Wednesday 06 June 2018
Time:	2.00pm
Venue:	Resource Room, Northern Wairoa Māori, Maritime and Pioneer Museum, Harding Park, 32 Mount Wesley Coast Road, Dargaville

Open Agenda

Membership

Chair: Rex Nathan

Members: Messrs Hal Harding, Matiu Wati and Willie Wright
Councillors Victoria del La Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Chief Operating Officer and General Manager Infrastructure, Parks and Reserves Manager,
Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

Contents

		Page
1	Opening	
1.1	Karakia	1
1.2	Present	1
1.3	Apologies	1
1.4	Confirmation of Agenda	1
1.5	Conflict of Interest Declaration	1
2	Deputations and Presentations	
2.1	Josephine Nathan	1
2.2	Lynda Leigh	1
2.3	Venessa Anich	1
2.4	Allen Mortensen and Reuben Cohen	1
3	Confirmation of Minutes	
3.1	Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 07 March 2018	2
4	Operational	
4.1	Operations Update: March 2018 - May 2018	17
	Closure	22

**Harding Park and Pou Tu Te Rangi Joint Management Committee meeting
Wednesday 06 June 2018, Dargaville**

1 Opening

1.1 Karakia

1.2 Present

1.3 Apologies

1.4 Confirmation of Agenda

The Committee to confirm the Agenda.

1.5 Conflict of Interest Declaration

Committee members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

2 Deputations and Presentations

2.1 Josephine Nathan

2.2 Lynda Leigh

2.3 Venessa Anich

2.4 Allen Mortensen and Reuben Cohen

3 Confirmation of Minutes

3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 07 March 2018

Administration Manager 1607.11

Recommended

That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 07 March 2018 be confirmed as a true and correct record.

Meeting	Harding Park and Pou Tu Te Rangi Joint Management Committee
Date	Wednesday 07 March 2018
Time	Meeting commenced at 2.01pm Meeting concluded at 4.12pm
Venue	Lighthouse Function Centre, Dargaville Museum
Status	Unconfirmed

Minutes

Membership

Chair: Rex Nathan

Members: Messrs Hal Harding, Matiu Wati and Willie Wright
Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Acting Chief Executive, Chief Operating Officer and General Manager Infrastructure, Community Relationships Manager, Parks Officer, Administration Officer (Minute-taker)

Linda Osborne
Administration Manager

Contents

1	Opening.....	3
1.1	Karakia	3
1.2	Present.....	3
1.3	Apologies	3
1.4	Confirmation of Agenda	3
1.5	Conflict of Interest Declaration	3
1.6	Membership change and nomination.....	4
2	Deputations and Presentations	4
2.1	Provincial Growth Fund update.....	4
2.2	Landscape architect design	4
2.3	Branding posts concept	4
3	Confirmation of Minutes.....	5
3.1	Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 21 November 2017	5
4	Information	5
4.1	Appointment of Chair Rex Nathan by the Minister of Conservation	5
5	Operational	6
5.1	Operations Update: December 2017—February 2018	6
6	Closure.....	6

**Minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee
Wednesday 07 March 2018, Dargaville**

1 Opening
1.1 Karakia

Rex Nathan opened with meeting with a karakia.

1.2 Present

Messrs Rex Nathan (Chair) Hal Harding, Willie Wright, Matiu Wati (joined the meeting at 2.29pm, during item 2.1) and Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

Attendance

Name	Designation	Item(s)
Peter Tynan	Acting Chief Executive	All
Curt Martin	Chief Operating Officer and General Manager Infrastructure	All
Darlene Lang	Community Relationships Manager	All
Mike Collins	Parks Officer	All
Kathie Fletcher	Policy Manager	All
Lisa Hong	Administration Officer	All (Minute-taker)

Adjournments

Reason	Start time	Finish time
Committee members and staff viewed the planned site for the new branding posts.	3.02pm	3.10pm

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

The Committee confirmed the Agenda with the addendum of presentation by Maree Saunders regarding branding posts concept (added in these minutes as item 2.3), as requested by the Committee at its meeting on 21 November 2017.

1.5 Conflict of Interest Declaration

Nil.

1.6 Membership change and nomination

[Secretarial Note: Hal Harding has expressed his wishes to step down from this Committee and for Trish Hardiing to be nominated as a replacement member. Acting Chief Executive gave a verbal update on this process.]

The Committee thanked Hal Harding for his work as a Committee member.

2 Deputations and Presentations

2.1 Provincial Growth Fund update

Acting Chief Executive, Kaipara District Council

[Secretarial Note: A summary of the Provincial Growth Fund's criteria and Expression of Interest sheet was tabled.]

The Acting Chief Executive gave a verbal update.

2.2 Landscape architect design

Mike Farrow, Littoralis Landscape Architecture

Mike Farrow spoke in the public forum.

2.3 Branding posts concept

Maree Saunders, Dargaville Museum Manager

[Secretarial Note: This item was added to the agenda with leave from the Chair. The presentation was tabled.]

Maree Saunders gave a presentation in the public forum.

Meeting adjourned at 3.02pm

Meeting recommenced at 3.10pm

3 Confirmation of Minutes

3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 21 November 2017

Democratic Services Manager 1607.11

Amendments

- **Item 1.7 Deputations and Presentations:** 'Paranui' be changed to 'Te Parawhau'; and
- **Item 4.1 Operations Update : October-November 2017 resolution 3:** The number of Committee meetings should be changed from 'two per year' to 'four per year'.

Moved del la Varis-Woodcock/Harding

That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 21 November 2017 be confirmed as a true and correct record, with following corrections:

- *Under item 1.7 Deputations and Presentations, 'Paranui' be changed to 'Te Parawhau'; and*
- *Under item 4.1 Operations Update : October-November 2017 resolution 3, the resolution should reflect the Committee's wish to hold four meetings per year.*

Carried

4 Information

4.1 Appointment of Chair Rex Nathan by the Minister of Conservation

Administration Assistant 2114.03.09

Moved Wright/Joyce-Paki

That the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Administration Assistant's report 'Appointment of Chair Rex Nathan by the Minister of Conservation' and its attachments dated 27 February 2018; and*
- 2 *Notes Rex Nathan as the Chair of the Harding Park and Pou Tu Te Rangi Joint Management Committee with a casting vote for the remaining term of the Kaipara District Council.*

Carried

5 Operational

5.1 Operations Update: December 2017—February 2018

Community Relationships Manager 4702.06

Moved Harding/Wright

That the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Community Relationships Manager's report 'Operations Update: December 2017—February 2018' dated 26 February 2018 and the information contained therein; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the design and the position of the branding posts (on the condition that they are removable if required, and approved by Kaipara District Council's Parks Officer) shown in Maree Saunders' presentation tabled at this meeting dated 07 March 2018 (tabled for item 2.3 'Branding posts concept' at the Committee's meeting on 07 March 2018 and appended to these minutes as **Attachment 1**) with amendments as noted verbally in the presentation and in writing in the email from the Dargaville Museum to Visual Solutions dated 15 February 2018 (appended to these minutes as **Attachment 2**) and planned branding posts' position as indicated during the adjournment (a map of this location was produced by Council's Parks Officer, appended to these minutes as **Attachment 3**).*

Carried

6 Closure

Meeting closed at 4.12pm.

Confirmed

Chair

Kaipara District Council

Dargaville

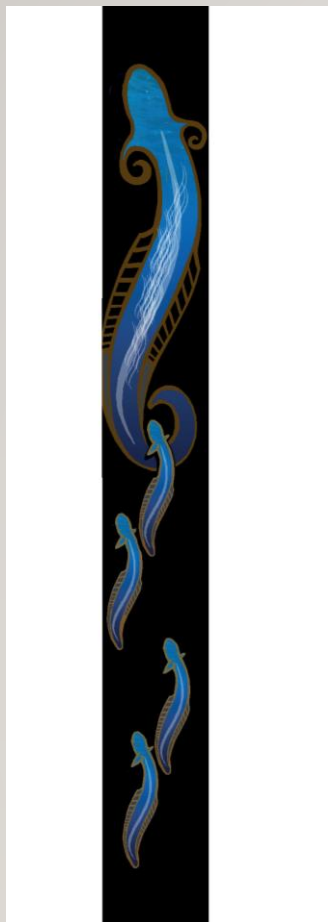
Attachments to minutes:

- 1 Maree Saunders' presentation at Taharoa Domain Governance Committee's meeting on 07 March 2018
- 2 Email from the Dargaville Museum to Visual Solutions dated 15 February 2018
- 3 Proposed position for three Dargaville Museum brand posts, as produced by Council's Parks Officer

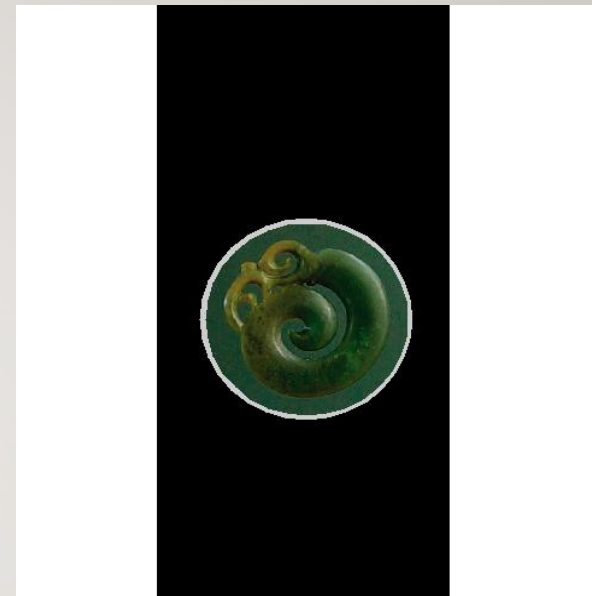
DESIGN SELECTION HUI FOR MUSEUM BRANDING POU

DARGAVILLE MUSEUM
TE WHARE TAONGA O TUNATAHI

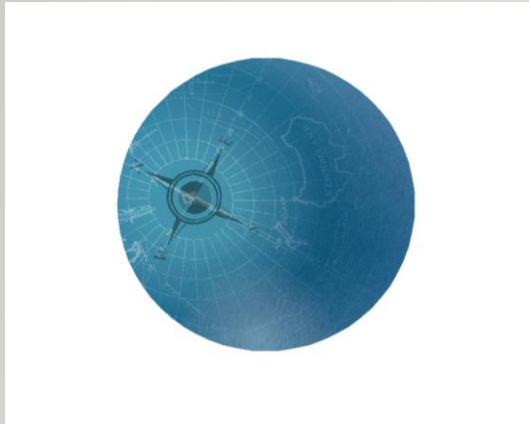
Tunatahi with elvers



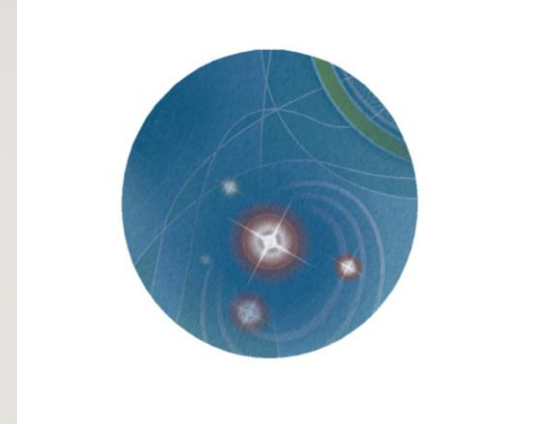
Maori Pou
Dargaville Museum
Te Whare Taonga O Tunatahi

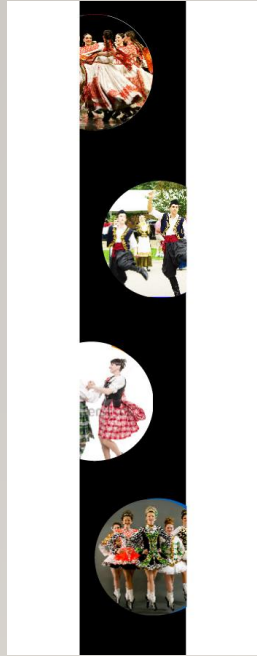


Koro pepe taonga symbol



Maritime Pou
Dargaville Museum
Te Whare Taonga O Tunatahi





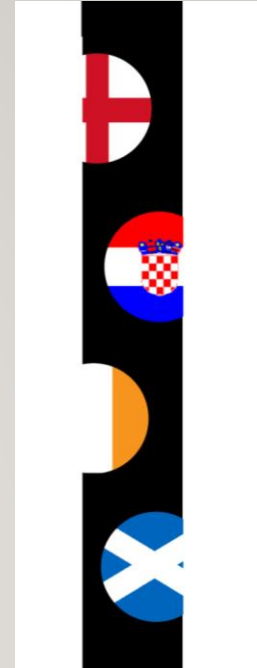
Pioneer Pou
Dargaville Museum
Te Whare Taonga O Tunatahi



1



2



Lisa Hong

From: darg.museum@xtra.co.nz
Sent: Monday, 26 March 2018 12:51 p.m.
To: Lisa Hong
Subject: FW: Info re naming of the posts

From: darg.museum@xtra.co.nz <darg.museum@xtra.co.nz>
Sent: Thursday, 15 February 2018 1:43 PM
To: 'Lynda Leigh - Visual Solutions' <lynda@visuolutions.co.nz>
Subject: RE: Info re naming of the posts

Hi Lynda and Gary,
Confirming the changes to the branding posts:

Maori post:

1. The edging of the Tunatahi and elvers to be a greeny-gold. I thinks it's a gold colour at present.
2. The design is to be repeated on the back of the post.
3. The eel is to curl around the post slightly rather than straight up the post as is depicted at present.

Maritime Post:

1. The rope is to be tightly wrapped around the post with no gap shown, just above the top of the anchor... about 200mm from top of anchor to bottom of rope approx..
2. An circular image of a sailing ship and a waka, which I will supply, is to be inserted into post at about eye level, Gary to use his eye to make the final decision where this should sit on the post, to ensure this looks OK..
3. The three images to be repeated on the back of the post.
4. The Longitude and Latitude of the post is to also put on this post. Under the word Maritime.

Pioneer Post:

1. The dancing images have been approved
2. There will need to be Dalmatian (Kola dancers), Polish; Dutch; French; Greek; Chinese; Russian; Italian; Irish; English; Scottish; Maori Poi dancers. **12 circles in total** and these are to be spread around the post so to see all images you would have to walk around it. If these do not all fit come back to me and I will look at deleted the least important ones.

I do understand there will be extra charges on top of the original quote.

Thank you both very much for all the time you have put into getting these posts across the line!!!!

Kindest Regards

Maree.

Marce A. Saunders

Dargaville Museum Manager

Dargaville Museum-Te Whare Toanga O Tunatahi.

32 Mt. Wesley Coast Rd.,

Pou Tu Te Rangi Harding Park

PO Box 166

Dargaville

P:09 439 7555

C: 022 0905262

www.dargavillemuseum.co.nz

DARGAVILLE MUSEUM.
TE WHARE TAONGA O TUNATAHI
TELLING THE STORIES OF THE KAURI COAST.

SUMMER HOURS: NOVEMBER TO MARCH: 9AM TO 5PM
WINTER HOURS: APRIL TO OCTOBER : 9AM TO 4PM
CLOSED CHRISTMAS DAY.

From: Lynda Leigh - Visual Solutions [<mailto:lynda@visualsolutions.co.nz>]
Sent: Tuesday, 13 February 2018 2:10 PM
To: darg.museum@xtra.co.nz
Subject: Info re naming of the posts

Hi Maree. A thought. The names may be less visible at the top of the Posts. And the identifier Dargaville Museum branding will be strong enough to recognise at the top.



● Proposed position for 3 Dargaville Museum brand posts

4 Operational

File number: 4702.06 **Approved for agenda**
Report to: Harding Park and Pou Tu Te Rangi Joint Management Committee
Meeting date: **06 June 2018**
Subject: **Operations Update: March 2018 - May 2018**
Date of report: 23 May 2018
From: Hamish Watson, Parks and Recreation Manager

Report purpose **Decision** **Information**
Assessment of significance **Significant** **Non-significant**

Summary

The Harding Park Committee has been established to work alongside the Pou Tu Te Rangi Joint Management Committee to implement the adopted 2002 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

There is a \$100,000 capital works budget available in 2017/2018 to implement the Works Programme that was approved in September 2017.

A summary of activities, operations and maintenance work carried out over the months of March 2018 to May 2018 is reported below.

Recommendation

That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Parks and Recreation Manager's report 'Operations Update: March 2018 – May 2018' dated 23 May 2018 and the information contained therein; and*
- 2 *Determines that it believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the Dargaville Dalmatian Cultural Club Inc's invitation to the '160 Year Celebration of First Dalmatian Immigrant Arrival in New Zealand', on Saturday 10 November 2018 at Harding Park, and nominates _____, and _____ as the alternate, to attend and give a speech as representative of the Harding Park and Pou Tu Te Rangi Joint Management Committee.*

Reason for recommendation

This will keep the Committee up-to-date on progress and relevant information regarding the ongoing operations and implementation of the Pou Tu Te Rangi and Harding Park Reserve Management Plan.

Reason for the report

To report on the operations by providing an update for the March 2018 - May 2018 period and the 2017/2018 Works Programme.

Background

The Harding Park and Pou Tu Te Rangi Joint Management Committee (the Committee) is charged with implementing the July 2012 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

The adoption of the RMP signals the start of a new phase for this site and its wider surrounds. It is intended that any future development or land use decisions must recognise the RMP's shared vision/goals for Harding Park and Pou Tu Te Rangi Pa (Park and Pa site).

Operations update

Council has approved \$100,000 per annum capital works and the Committee adopted the 2017/2018 Works Programme in September 2017.

Project	Status	Budget \$	Actual \$
Signage	Work In Progress (WIP)	32,000	21,140
Bollards – Traffic control outside Museum and others around the Park	WIP	5,000	
Traffic management report implementation	Completed	14,000	14,522
Pa Hui	To do	2,000	
Furniture	To do	5,000	2,223
Landscape design/architect	On hold	10,000	
Plants	Ongoing	5,000	600
Volunteers/events	Ongoing	5,000	529
Shade sails on verandah	To do	5,000	
Vegetation removal	Ongoing	10,000	24,900
Implementation of landscape design	On hold	7,000	
Total		\$100,000	\$63,914

General matters

Local Rotary has done a planting in conjunction with the Dargaville Primary School on the lower slopes of the park near the old Mt Wesley Cemetery. The plants were Manuka and paid for from the budget.

Due to the possibility of external funding, the landscape design has been put on hold and the budget used to progress the vegetation removal and planting. The two gully areas and the remaining trees along the road frontage are programmed for removal. The remaining Manuka will be planted shortly and the existing new plantings are being maintained.

We are still waiting for the quote for the Lighthouse Function Centre verandah's shade sails.

A letter has been received from Dargaville Dalmatian Cultural Club informing the Committee of the '160 Year Celebration of First Dalmatian Immigrant Arrival in New Zealand' to be held at Harding Park on Saturday 10 November 2018 (**Attachment 1**). The Club has invited a Committee representative to attend and give a speech and also seeks guidance from the Committee on who best to approach regarding their wish for a kaumātua to give a blessing on the day.

Factors to consider

Community views

The RMP was developed using a public process and reflects the views of the community and other stakeholders at the time of its development. The Park and Pa site are popular with locals and visitors to the area, and are considered to be amongst Dargaville's greatest attractions. Public interest in any decision relating to governance of this area is therefore high.

Policy implications

There are no policy implications as all recommendations are consistent with the RMP.

Financial implications

It is the Parks and Recreation Manager's responsibility to ensure all operations are conducted within budget. The financial budgets are set within the Long Term Plan and respective Annual Plans.

Legal/delegation implications

There are no delegation issues: the Harding Park Committee has delegated authority from Council to govern Harding Park in accordance with its Terms of Reference.

Assessment of significance

This is not a significant activity on Harding Park and as such is not considered to be significant in terms of Council's Significance and Engagement Policy.

Next step

Implement the approved 2017/2018 Works Programme and continue to maintain the developments undertaken to date.

Attachments

Attachment 1 [Dalmatian Club's Letter](#)

Dargaville Dalmatian Cultural Club Inc.

20 Normanby St. Dargaville 0310

Email: dargdalcc@gmail.com

24 May 2018

To: Harding Park Pou Tu Te Rangi Committee

160 Year Celebration of First Dalmatian Immigrant Arrival in New Zealand 10 November 2018 at Harding Park

The Dargaville Dalmatian Cultural Club wishes to inform the Harding Park Pou Tu Te Rangi Committee of an event we are organising at Harding Park. We are hosting a celebration of 160 years since the first Dalmatian immigrant settled in New Zealand. This event is planned to be held in Harding Park on Saturday 10 November 2018. The day will be a celebration of the contribution of the Dalmatian people and culture in Northland and NZ. The Dalmatian Clubs of Kaitaia, Whangarei and Auckland are also involved and will be attending. The day will involve traditional dance and singing by the clubs' groups, kai, displays, speeches, and access to both the Museum and the Vintage Machinery Club. The event will be open to the public with a ticket price of \$25 (kai included) or \$15 (no kai).

We have been in discussion with the Dargaville Museum and the Vintage Machinery Club, both are supportive and are participating in the day. We have also been in discussion with Council's Park Officer.

We would like to invite a representative of the Park Committee to attend the day, and, if they wish, to give a speech.

We also seek a blessing to be given on the day by a kaumatua. We seek guidance from the Park Committee on who best to approach about this.

Given the close relationship between the Dalmatian and Maori cultures and people, we would like there to be a kapa haka performance at the event and wish to invite the Te Kopuru Primary School group.

I am happy to attend the Park Committee's next meeting on 6 June 2018 to elaborate on this letter.

Thanks,

Venessa Anich

Vice-President

Dargaville Dalmatian Cultural Club

Lyn Curac

Secretary

Closure

**Kaipara District Council
Dargaville**